Set Up your shipping

Before you can add a part or product you will have to set up your shipping costs and preferences.

Based on where you stay you can custom set your shipping price for each province. This gives you the freedom to charge what ever shipping you want. The client will then see this costs based where they stay at checkout!!!

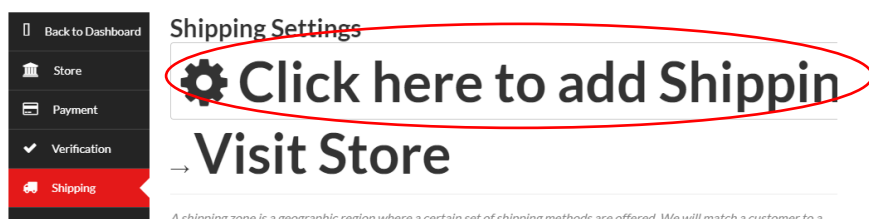In your Sellers dashboard you need to go to Settings

In this settings you can:

1) Persionilize your store and add a logo
2) Setup your payment details for part/products sold
3) Add your ID sellers verification – This will be needed to receive pay-outs. But only the first time.
4) Customize your shipping – This we will do shortly
5) Add your social profile for clients to see your store
6) RMA- Setup your customized returns and warranty's
7) And setup your store SEO- Search Engine optimisation – When people search parts on google ect.

Now back to shipping setup…..

Choose the shipping tab

- Go to " Click here to add Shipping"

- Now click on *If you want to use the previous shipping system then Click Here*

If you want to use the previous shipping system then Click Here

- Enable shipping functionality
- Set processing time
- Add your shipping policy- This will be added to every listing
- Add your refund policy- This will be added to every listing
- Set Ships from – "South Africa"

- Select Ships to- " South Africa"

Ship to ❓

South Africa	⌄

- Now start with selecting your "states" this will be provinces eg. Gauteng, Western Cape ect

State ❓	Cost ❓	
Gauteng ⌄	R 100	+ −
State ❓	Cost ❓	
Eastern Cape ⌄	R 100	+ −
State ❓	Cost ❓	
Free State ⌄	R 100	+ −
State ❓	Cost ❓	
KwaZulu-Natal ⌄	R 100	+ −
State ❓	Cost ❓	
Limpopo ⌄	R 100	+ −
State ❓	Cost ❓	

Here you can add your own values depending on where you are based. Postnet offers Postnet to Postnet less then 5kg for R 99 and takes 3-4 days.

Now click "SAVE Settings"

What will happen is the shipping will be added automatically to the buyer once they add their address on check out based on Province.

What if my item is more then 5kg or I want to increase the shipping on a item?
This is no issue at all. Remember your shipping costs is now default to settings above.

Now for instance you want to ship a gearbox and shipping might be R 350 instead of the R 100 normal charge.
This is easy to manage…
When you are busy adding a Gearbox that is heavy and will require addition shipping costs to your default shipping costs. You can add the difference manually.

How?
While busy adding the listing, scroll down to " Shipping and TAX"

Scroll down to - ☐   Override your store's default shipping cost for this product

Select the BOX
Add your extra R 250 shipping

☑ Override your store's default shipping cost for this product

Additional cost	Per Qty Additional Price	Processing Time
250	0	1-3 business days ⌄

Now your shipping will be set to R 350 and the client will pay this on checkout. This makes it easy to manage your shipping and add additional charges.

Product already loaded and you want to add shipping costs as above?
Just go to – My Seller dashboard
Click – Products
Go to the product you want to amend name and click "Edit"
Scroll down to do same as above.

If you need assistance please email admin@motorcycleproducts.co.za and we will assist gladly.